



SPECIAL ECONOMIC ZONES AUTHORITY

UAP Old Mutual Tower, 8th Floor, Upper Hill Road
P.O Box 23722 - 00100, GPO
Nairobi, Kenya
Tel: +254 20 7863971
Email: info@sezauthority.go.ke
Website: www.sezauthority.go.ke

INVITATION TO TENDER

TENDER NAME: Proposed Construction of Access Road, Parking, and Storm Water Drainage at the Special Economic Zones Authority (SEZA) Administration Block in Naivasha, Nakuru County

TENDER NO: SEZA/ONT/10/2024-2025

1. Special Economic Zones Authority invites sealed tenders for proposed construction of access road, parking and storm water drainage
2. Tendering will be conducted under open competitive method (National) using a standardized tender document. Tendering is open to **all interested and qualified tenderers registered by National Treasury under Access to Government Procurement Opportunities**
3. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours i.e 0900 to 1500 hours at the address given below.
4. A complete set of tender documents may be purchased or obtained by interested candidates upon payment of a non – refundable fees of Kshs 1,000.00 in cash or Banker's cheque and payable to the address given below. Tender documents may also be obtained electronically from www.tenders.go.ke or www.sezauthority.go.ke at no fee.
5. Tenderers who download the tender document must forward their particulars immediately to info@sezauthority.go.ke to facilitate any further clarification or addendum.
The procedures to be followed will be as follows:
 - (a) Indicate full name of the organization
 - (b) Email address of the organization
 - (c) Telephone no. of the organization
 - (d) Postal Address of the organization
6. All Tenders must be accompanied by a duly filled tender securing declaration form.
7. All prospective tenderers are hereby informed that a mandatory site visit will be conducted on **28th May 2025, from 10:00 a.m. to 12:00 p.m.** The visit will take place at the Special Economic Zones Authority (SEZA) Administration Block, located within the Naivasha Special Economic Zone along the Mai Mahiu-Narok Road, adjacent to the Naivasha Inland Container Depot.

Attendance at this site visit is mandatory for all bidders wishing to participate in the tender and will be used to confirm bidders' understanding of the site conditions and project scope.

8. The tenderer shall chronologically serialize all pages of the tender submitted.

9. Completed Tenders must be delivered to the address below on or before **3rd June, 2025 at 11:00am**.

10.. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderer's designated representatives and anyone who chooses to attend at the address below.

11. Late Tenders will be rejected.

12. The addresses referred to above are:

A. Address for obtaining further information and for purchasing tender documents

Manager, Supply Chain Management

Special Economic Zones Authority

UAP Old Mutual Tower, 8th Floor, Upper Hill Rd

P.O Box 23722 -00100, Nairobi

+254 20 7863971

info@sezauthority.go.ke

B. Address for Submission of Tenders

Chief Executive Officer

Special Economic Zones Authority

UAP Old Mutual Tower, 8th Floor, Upper Hill Rd

P.O Box 23722 -00100, Nairobi

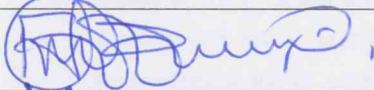

Tender Box located at 8th Floor, Reception Area.

C. Address for Opening of Tenders

Special Economic Zones Authority

UAP Old Mutual Tower, 8th Floor, Upper Hill Rd

Main Boardroom

Issued by: Manager, Supply Chain Management	
Authorized by: Chief Executive Officer	

26th May, 2025